

GENERAL BROWN CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting
Preliminary Agenda
September 14, 2015
General Brown Room - Jr.-Sr. High School

5:15 p.m. Call to Order - Pledge of Allegiance

REGULAR MEETING
CONSENT AGENDA

A motion for approval of the following items as listed under the CONSENT AGENDA is made by _____, and seconded by _____ - Motion is approved ____-____.

1. Approval of Minutes:
 - August 10, 2015 - Regular Meeting
2. Approval of Buildings and Grounds requests as listed:
 - JSHS weight room - Mondays, Wednesdays and Thursdays from August 24 to November 10, 2015 from 6:00 p.m. to 8:00 p.m. - Youth Cheerleading Practice - Dexter Pop Warner Cheer Jr. PeeWee
 - JSHS old gymnasium - Mondays and Thursdays from August 24 to November 10, 2015 from 6:30 p.m. to 8:30 p.m. - Youth Cheerleading Practice - Jr. Midget Cheer
 - DEX band room - Thursdays from September 10, 2015 to June 16, 2016 from 6:00 p.m. to 8:00 p.m. - YMCA Karate Club Class
 - JSHS cafeteria - September 11,14,28 and 29, 2015 and October 3,6, and 8,2015 from 5:30 p.m. to 10:30 p.m. - Varsity Soccer tailgate for home games
3. Conferences and Workshops as listed:
 - Joseph O'Donnell - APPR Lead Evaluator Recertification - JLBOCES - August 14, 2015
 - David Ramie - Danielson Rubric Training - JLBOCES - September 15, 2015
 - Hope Ann LoPresti - Danielson Rubric Training - JLBOCES - September 15, 2015
 - Karen Crosby - Educational Benefit - JLBOCES - September 15, 2015
 - Krista Dupee - Educational Benefit - JLBOCES - September 15, 2015
 - Preston Moore - Educational Benefit - JLBOCES - September 15, 2015
 - Deanna Oliver - Intro to Student Extra Classroom Activity Funds - OCM BOCES, Syracuse - September 18, 2015
 - Fran Seymour - Music Roundtable - JLBOCES - September 18, 2015
 - Fran Seymour - Regional Assessment Development - JLBOCES - September 21, 2015
 - Kelly Cantwell - IEP Development - JLBOCES - September 21, 2015
 - Lorraine Comins - IEP Development - JLBOCES - September 21, 2015
 - Karen Crosby - IEP Development - JLBOCES - September 21, 2015
 - Krista Dupee - IEP Development - JLBOCES - September 21, 2015
 - Preston Moore - IEP Development - JLBOCES - September 21, 2015
 - Alison Widrick - IEP Development - JLBOCES - September 21, 2015
 - Lisa K. Smith - JLSBA Dessert Workshop/Succession Planning Part 2 - JLBOCES - September 23, 2015
 - Cammy J. Morrison - JLSBA Dessert Workshop/Succession Planning Part 2 - JLBOCES - September 23, 2015
 - Carrie LaSage - Librarians and Library Staff Training - North Country Library System - September 30, 2015
 - Fran Seymour - Regional Assessment Development - JLBOCES - October 8, 2015
 - Kathaleen Beattie - Medicaid 2015 Fall SSHSP Training - JLBOCES - October 23, 2015
 - Cammy J. Morrison - Statewide School Finance Consortium - Lake Placid - November 23, 2015
 - Lisa Smith - Statewide School Finance Consortium - Lake Placid - November 23, 2015
4. Financial Reports:
 - None at this time

REGULAR AGENDA

Other Discussion and Action

1. Public Comments -
2. Ongoing Agenda Items:
 - Academic Update:
 - ❖ None at this time
 - Policy Review:
 - ❖ None at this time
3. Board Information - Invitation from Jefferson-Lewis School Boards Association to attend their Dessert Workshop: "Succession Planning Part 2: What Will Our Next Steps Be As A Region?" - September 23, 2015

4. Board Discussion - Proposed Aviagen PILOT
5. Board Discussion / Action - NYSSBA Proposed Bylaw Amendments & Resolutions Book and Nomination of Voting Delegate for 2015 NYSSBA Annual Business Meeting - October 20, 2015 NYC
The Voting Delegate must be present from the opening of the meeting at 8:00 a.m. on Tuesday October 20th until the termination of Association Business.
Nomination of _____ as Delegate by _____, seconded by _____, with motion approved ____ - ____.
Nomination of _____ as Alternate by _____, seconded by _____, with motion approved ____ - ____.
6. Board Discussion / Action - Draft Board of Education Goals for 2015-2016
Motion for approval by _____, seconded by _____, with motion approved ____ - ____.
7. Board Action - Approval for the appointment of **Deanna Oliver** as *Extra-Classroom Activity Fund Central Treasurer* for the 2015-2016 school year, replacing Shellie Miner who was appointed at the Organizational meeting on July 1, 2015.
Motion for approval by _____, seconded by _____, with motion approved ____ - ____.
8. Board Action - Approval of the 2015-2016 Administrative Handbook
Motion for approval by _____, seconded by _____, with motion approved ____ - ____.
9. Board Action - Acceptance of donation of 130 dictionaries for all 3rd Grade students, classroom teachers and libraries from the New York State Elks Association Lodge #496 of Watertown to be presented to students during the month of October.
Motion for approval by _____, seconded by _____, with motion approved ____ - ____.
10. Board Action - Approval of *Substitute Instructional and Non-Instructional Personnel-Item #10D*, as continued from the Organizational Meeting held July 1, 2014:
 - Substitute Teachers: Elizabeth Dvorak
 - Substitute Bus Driver: Darlene Mitchell
 - Substitute Nurse: Richard Lashway
 Motion for approval by _____, seconded by _____, with motion approved ____ - ____.
11. Board Action - Approval of Committee on Special Education Reports
Motion for approval by _____, seconded by _____, with motion approved ____ - ____.

ADMINISTRATIVE REPORTS - MONTHLY and END OF YEAR REPORTS

12. Operations Report
13. Brownville Glen Park Elementary
14. Dexter Elementary
15. Jr.-Sr. High School
16. Office of Student Services
17. Curriculum Coordinator
18. School Business Official Report
19. Superintendent Report

CORRESPONDENCE AND COMMUNICATIONS

20. Correspondence Log
21. Discussion: _____

RECOMMENDATIONS AND ACTION

22. Board Action - Personnel Changes as listed:
A motion for approval of the following PERSONNEL CHANGES with emergency hire dates effective as listed.
Approval of RECOMMENDATIONS AND ACTION is made by _____, and seconded by _____. Motion is approved ___/___.

(A) Retirements:

Name	Position	Effective Date
None at this time		

(B) Resignations as listed:

Name	Position	Effective Date
Patrick Ciferri	Bus Driver	August 21, 2015

(C) EMERGENCY Appointments as listed:

Name	Position	Annual Salary / Rate of Pay	Probationary Tenure Track Appointment (if applicable)	Effective Date
Rebecca L. Countryman	Substitute Aide	\$9.39 per hour as needed	N/A	8/26/2015
Mary M. (Dyer) Bucher	Teacher Assistant	Step 1 \$15,928 annually	4-Year Teacher Assistant	9/1/2015
Diane Maitland Patterson	Teacher Assistant	Step 1 \$15,928 annually	4-Year Teacher Assistant	9/1/2015
Casey J. Raines	Teacher Assistant	Step 1 \$ _____ annually	4-Year Teacher Assistant	9/1/2015
Tracy L. Baxter	Substitute Food Service Helper	\$8.75 per hour as needed	N/A	9/1/2015
Jackie L. Crump	Substitute Food Service Helper	\$8.75 per hour as needed	N/A	9/1/2015
Scott J. Topping	Substitute Cleaner	\$9.82 per hour as needed	N/A	9/2/2015

(D) Appointments as listed:

Name	Position	Annual Salary / Rate of Pay	Probationary Tenure Track Appointment (if applicable)	Effective Date
Richard Desormeau	4.5 Hr. Bus Driver	Step 1 \$11,386 annually	N/A	9/15/2015

(E) PAID Coaching Appointments as listed:

Name	Fall 2015 Sports	Coaching Certification
Jared Flath - PAID COACH *Correction from 8/10/15 (*Was appointed as an unpaid coach on 8/10/15)	Modified Football	Temporary Coaching License

(F) UNPAID Coaching Appointments as listed:

Name	Fall 2015 Sports	Coaching Certification

Coaches possess the following [as mandated by NYSED]:

- Teaching Certificate: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Fingerprint Clearance *
- Temporary Coaching License and/or 2nd-4th Renewal as required: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences / Fingerprint Clearance ****

23. Board Action - Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the General Brown Central School District, two sets of the following prospective employees' fingerprints for employment have been submitted to SED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

- **Mary Dyer Bucher** - Teacher Assistant
- **Diane Maitland Patterson** - Teacher Assistant
- **Casey J. Raines** - Teacher Assistant
- **Tracy L. Baxter** - Substitute Food Service Helper
- **Jackie L. Crump** - Substitute Food Service Helper
- **Rebecca L. Countryman** - Substitute Aide
- **Scott J. Topping** - Substitute Cleaner

Motion for approval by _____, seconded by _____, with motion approved ____ - ____.

ITEMS FOR NEXT MEETING Monday, October 5, 2015 - 5:15 p.m. - General Brown Room

24. _____

Executive Session:

A motion is requested to enter executive session for the discussion of _____.

Motion for approval by _____, seconded by _____, with motion approved ____ - ____ . Time entered: ____:____ p.m.

Return to Open Session:

A motion is requested to adjourn the executive session and reconvene the regular meeting.

Motion for approval by _____, seconded by _____, with motion approved ____ - ____ . Time adjourned: ____:____ p.m.

Motion for Adjournment:

There being no further business or discussion, a motion is requested adjourn the regular meeting.

Motion for approval by _____, seconded by _____, with motion approved ____ - ____ . Time adjourned: ____:____ p.m.

* Items added after preliminary agenda was sent to Board of Education

GENERAL BROWN CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting
Unapproved Minutes
August 10, 2015
General Brown Room / Jr.-Sr. High School

REGULAR MEETING

The meeting was called to order at 5:15 p.m. by President West followed by the Pledge of Allegiance.

Members Present: Jeffrey West, President; Jamie Lee; Cathy Pitkin and Michael Ward

Members Absent: Daniel Dupee II; Sandra Young Klindt; Brien Spooner

Others Present: Cammy J. Morrison, Superintendent of Schools; Lisa Smith, Executive Director of Administrative Services; Kathaleen Beattie, Director of Student Services; Debra Bennett, District Clerk

CONSENT AGENDA

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Jamie Lee, and seconded by Michael Ward - Motion is approved 4-0.

1. Approval of Minutes:
 - July 1, 2015 - Organizational Meeting
 - July 1, 2015 - Regular Meeting
2. Approval of Buildings and Grounds requests:
 - BGP classroom / OT-PT Room - June 29 to August 28, 2015 from 8:00 a.m. to 4:00 p.m. for the purpose of summer tutoring - Jillian Goodrich
 - JSBS classroom - July 7 to August 12, 2015 from 8:00 a.m. to 3:00 p.m. for the purpose of summer tutoring - Jolie Rose
3. Conferences and Workshops:
 - Hope Ann LoPresti - 2015 Administrative Leadership Conference - Lake Placid - July 8-10, 2015
 - Tina Heckman - LCI Assessment Training - JLBOCES - July 13, 2015
 - Hope Ann LoPresti - LCI Administrator Training - JLBOCES - July 13, 2015
 - Tina Heckman - Data Boot Camp - Rome Free Academy - July 14, 2015
 - Joseph O'Donnell - VADIR/DASA Training - Syracuse, NY - August 5, 2015
 - David Ramie - VADIR/DASA Training - Syracuse, NY - August 5, 2015
 - David Ramie - Lead Evaluator Training Recertification - JLBOCES - August 14, 2015
 - Hope Ann LoPresti - Lead Evaluator Training Recertification - JLBOCES - August 14, 2015
 - Kathaleen Beattie - Non-Violent Crisis Intervention Training Program for Instructor Certification - Watertown CSD - August 17-20, 2015
 - Lisa Smith - Data Boot Camp - Glenfield BOCES - August 18, 2015
 - Lisa Smith - State Aid Planning Workshop - JLBOCES - September 22, 2015
 - Lisa Smith - Medicaid Training - JLBOCES - October 23, 2015
 - Hope Ann LoPresti - Administrator Workshop - Effective Teaching Practices - JLBOCES - November 6 & 20, 2015 and February 19, 2016

REGULAR AGENDA

Other Discussion and Action

1. Public Comments - No requests at this time
2. Ongoing Agenda Items:
 - Academic Update:
 - ❖ None at this time
 - Policy Review:
 - ❖ None at this time
3. Board Information - 2015-2016 District Organizational Chart
4. Board Information - PIVOT Student Assistance Program Second Semester Report 2014-2015
5. Board Information - Professional Development Days - September 1 and 2, 2015 beginning at 8:00 a.m. in the JSBS auditorium
6. Board Information - Opening Day of School - September 3, 2015 - Reminders will continue to be sent via SchoolMessenger

7. Board Discussion - District Building Tours are not necessary this year - There will be at least one meeting at each elementary building during the school year
8. Board Discussion - Annual Review of School Facility Report Cards
9. Board Discussion - Board Retreat - 2015-2016 Board of Education GOALS - JLBOCES - August 17, 2015 at 5:00 p.m.
10. Board Action - Approval is requested for revisions to the District Calendar for the 2015-16 school year as follows:
 - Exchange 1/2 Superintendent Conference Day scheduled for October 9th with Full-Day Superintendent Conference Day on October 21, 2015
 - Addition of Open House Dates:
 - PRE-K: August 27, 2015 DEX from Noon to 2 PM / BGP from 11 AM to 2 PM
 - ELEMENTARY: September 1, 2015 from 5:30 to 6:30 PM
 - JUNIOR-SENIOR HIGH SCHOOL: September 2, 2015 from 5:30 to 6:30 PMMotion for approval by Cathy Pitkin, seconded by Jamie Lee, with motion approved 4-0.
11. Board Action - Approval is requested for Brendan Eyestone to participate with the Watertown City School District Swim Team as an independent swimmer for the 2015-2016 season, contingent upon the parents signing a statement releasing General Brown CSD from all liability, transportation and equipment costs and any other fees where applicable. Motion for approval by Cathy Pitkin, seconded by Michael Ward, with motion approved 4-0.
12. Board Action - Approval of hourly rates for non-instructional substitutes for the 2015-2016 school year as listed:
 - General Aide - \$9.39
 - Nurse - \$12.66
 - Bus Driver - \$14.06
 - Food Service Helper - \$8.75
 - Cleaner - \$9.82
 - Mechanic Helper - \$12.37Motion for approval by Jamie Lee, seconded by Michael Ward, with motion approved 4-0.
13. Board Discussion / Action - School Lunch Prices - **BE IT RESOLVED** that the General Brown Central School District Board of Education takes action to approve an increase of 10 cents in the lunch and breakfast fees. The lunch fee will be \$2.50, and the breakfast fee will be \$1.35 for the 2015-2016 school year. Motion for approval by Cathy Pitkin, seconded by Michael Ward, with motion approved 4-0.
14. Board Action - Approval of *Authorizations-Item #7-G*, as continued from the Organizational Meeting held July 1, 2015:
 - Final Tax Collection Dates:
 - Tuesday, September 1st to Wednesday, September 30th with no penalty
 - Thursday, October 1st to Saturday, October 31st with 2% penalty
 - Sunday, November 1st to Wednesday, November 4th with 3% penalty.Motion for approval by Michael Ward, seconded by Cathy Pitkin, with motion approved 4-0.
15. Board Action - Approval of Tax Warrant and Tax Collection Procedures for 2015
Motion for approval by Michael Ward, seconded by Jamie Lee, with motion approved 4-0.
16. Board Action - Approval of *Substitute Instructional and Non-Instructional Personnel-Item #10D*, as continued from the Organizational Meeting held July 1, 2014:
 - Substitute Teachers: Sarah Morgan - Nicole Wetzel
 - Substitute Nurse: Debra SheridanMotion for approval by Cathy Pitkin, seconded by Michael Ward, with motion approved 4-0.
17. Board Action - Approval of Railroad Crossings for 2015-2016 (no change from 2014-2015)
Motion for approval by Jamie Lee, seconded by Cathy Pitkin, with motion approved 4-0.
18. Board Action - Approval of Committee on Special Education Reports
Motion for approval by Cathy Pitkin, seconded by Michael Ward, with motion approved 4-0.

ADMINISTRATIVE REPORTS - For information only

19. School Business Official Report
20. Superintendent Report

CORRESPONDENCE AND COMMUNICATIONS - For information only

21. Correspondence Log
22. Discussion: _____

RECOMMENDATIONS AND ACTION

23. Board Action - **BE IT RESOLVED** that the General Brown Central School District Board of Education takes action to restore the 10-Month Food Service Manager position to a 12-Month Food Service Manager position, effective September 1, 2015.
Motion for approval by Michael Ward, seconded by Jamie Lee, with motion approved 4-0.
24. Board Action - **BE IT RESOLVED** that the General Brown Central School District Board of Education takes action to approve the revised GBCSD Management/Confidential Handbook to reflect the changes to the Food Service Manager position.
Motion for approval by Michael Ward, seconded by Jamie Lee, with motion approved 4-0.
25. Board Action - **BE IT RESOLVED** that the General Brown Central School District Board of Education takes action to approve the enclosed **Joint Food Service Manager Memorandum of Agreement** between the Lyme Central School District, the General Brown Central School District, James P. Nevers, General Brown Food Service Manager and Christine Crouse, Lyme CSD Cafeteria Manager for the 2015-2016 school year, and authorizes the President of the Board of Education to sign same.
Motion for approval by Michael Ward, seconded by Jamie Lee, with motion approved 4-0.
26. Board Action - Personnel Changes as listed:
A motion for approval of the following PERSONNEL CHANGES with effective dates as listed under RECOMMENDATIONS AND ACTION is made by Cathy Pitkin, and seconded by Michael Ward. Motion is approved 4-0.

(A) Retirements: None at this time

(B) Resignations as listed:

Name	Position	Effective Date
Katrina L. Matthews	4-Hour Aide	August 6, 2015

(C) Appointments as listed:

Name	Position	Annual Salary / Rate of Pay	Probationary Tenure Track Appointment (if applicable)	Effective Date
Kathaleen Beattie	School District Administrator		Correction from 7/1/2015 3-Year Tenure Track	07/01/2015
Tabatha Lutz	6-Hour Food Service Helper	Correction from 7/1/2015 Step 4-Annual Salary \$10,744 prorated	N/A	07/01/2015
Richard Brandt	Cleaner	Step 1-Annual Salary \$20,413 prorated	N/A	07/23/2015
James P. Nevers	12-Month Food Service Manager	\$47,700 prorated	N/A	09/01/2015
Katrina L. Matthews	Substitute Aide	\$9.39 per hour	N/A	09/01/2015

(D) Paid Coaching Appointments as listed: # Denotes appointments approved pending completion of any/all of the following: **First Aid-CPR-DASA-SAVE-Concussion Training**

Name	Fall 2015 Sports	Coaching Certification
Christopher Beebe	Modified Football	Temporary Coaching License
Thomas Dupee #	Girls Varsity Soccer	Teacher Coach
Jon Murphy #	Girls Modified Soccer	Teacher Coach
Bethany Todd #	Varsity Cheerleading	Temporary Coaching License
Peter Will #	JV Football	Temporary Coaching License
Jessica Bower #	Girls JV Soccer	Teacher Coach

(E) Unpaid Coaching Appointments as listed: # Denotes appointments approved pending completion of any/all of the following: **First Aid-CPR-DASA-SAVE-Concussion Training**

Name	Fall 2015 Sports	Coaching Certification
Andrew Shaw	Varsity Football	Temporary Coaching License
Patrick Amell	Varsity Football	Temporary Coaching License
Jared Flath #	Modified Football	Temporary Coaching License
Michael Bice #	Varsity Football	Temporary Coaching License

Coaches possess the following [as mandated by NYSED]:

- Teaching Certificate: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Fingerprint Clearance *
- Professional Coaching License: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences / Fingerprint Clearance **
- Temporary Coaching License *** and/or 2nd-4th Renewal **** as required: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences / Fingerprint Clearance

27. Board Action - Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the General Brown Central School District, two sets of the following prospective employees' fingerprints for employment have been submitted to SED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

- **Christopher D. Beebe** - Coach
- **Thomas P. Dupee** - Coach
- **Bethany M. Todd** - Coach
- **Peter Will** - Coach
- **Jessica Bower** - Coach
- **Andrew T. Shaw** - Coach
- **Patrick A. Amell** - Coach
- **Jared W. Flath** - Coach
- **Michael T. Bice** - Coach

Motion for approval by Michael Ward, seconded by Cathy Pitkin, with motion approved 4-0.

ITEMS FOR NEXT MEETING Monday, September 14, 2015 - 5:15 p.m. - General Brown Room

28. _____

Executive Session:

A motion is requested to enter executive session for the discussion of the employment history of a particular individual. Motion for approval by Michael Ward, seconded by Jamie Lee, with motion approved 4-0. Time entered: 5:38 p.m.

Return to Open Session:

A motion is requested to adjourn the executive session and reconvene the regular meeting.

Motion for approval by Cathy Pitkin, seconded by Michael Ward, with motion approved 4-0. Time adjourned: 5:47 p.m.

Motion for Adjournment:

There being no further business or discussion, a motion is requested adjourn the regular meeting.

Motion for approval by Jamie Lee, seconded by Cathy Pitkin, with motion approved 4-0. Time adjourned: 5:47 p.m.

Respectfully submitted:

Debra L. Bennett - District Clerk

- Supporting documents may be found in supplemental file dated August 10, 2015

General Brown Central School District

Board of Education Goals

2015-2016

(Draft)

The Board of Education of the General Brown Central School District is committed to:

- 1) supporting an overall improvement and movement into the top-half of all Regional North Country schools for purposes of demonstrating proficiency in all Common Core/State examinations.
- 2) maintaining and/or as possible improving the District's current level of services and programs while leveraging economic efficiencies for the benefit of taxpayers, staff, and students of the General Brown Central School District.
- 3) encouraging, supporting, & fostering cost effective and/or alternative course offerings in further support of our students' post-graduation and secondary life goals.
- 4) developing, approving & supporting a comprehensive District-wide marketing and media relations plan, confirming the District's strategic outreach to the General Brown community.

RECEIVED

NEW YORK STATE ELKS ASSOCIATION, INC.
BENEVOLENT AND PROTECTIVE ORDER OF ELKS

AUG 21 2015

GENERAL BROWN CSD
DISTRICT OFFICE

TIMOTHY E. KELLY

23900 NYS R1E 12
Watertown, NY 13601



(H/F) 315-788-5461
(C) 315-778-8371
Email: elkpddtim@aol.com

OFFICE OF THE PRESIDENT

TO: - Superintendents of Schools
FROM: Timothy E. Kelly, Lodge #496, Past State President
SUBJECT: Dictionary Project For 3rd Graders

The Officers and members of the Watertown Lodge of Elks No. 496 are very pleased to announce that we will be able to provide student dictionaries to each of your 3rd graders this year. Not only will we provide each student with their own dictionary but we will also provide dictionaries to the classroom teachers, libraries, and building principals.

Your assistance is needed in helping us get these dictionaries into the hands of these students. The dictionaries will be ordered once I receive the numbers needed from each of the school districts. Please find enclosed a copy of the worksheet that we will be using when we start delivering the books to your schools. I am asking that you fill out the number of classrooms (in the 3rd Grade column) and then the number of students enrolled (in the MISC column). Please send this information to me on this form in the self-addressed envelope by MONDAY, SEPTEMBER 14TH or Email me these numbers at ELKPDDTIM@aol.com.

We will call the individual schools early in October to set up dates and times to have the dictionaries delivered. If possible we would like to be able to present each student with his or her dictionary. This will be discussed with each building principal to establish the best manner in which we can accomplish this.

Please get the enclosed chart back to me by September 14th with the figures for your District and schools. Also please make a copy of this letter to pass onto your building principals and classroom teachers informing them of our program.

On behalf of the Officers and members of the Watertown Lodge, I want to thank you for allowing us to provide your students with this most valuable educational item. If you have any questions and/or concerns you can contact me at:

Home: (315) 778-8371, Lodge: (315) 788-1270

DICTIONARY PROJECT-SCHOOLS				
DISTRICT/SCHOOL	ADDRESS	PHONE	3RD GRADE	MISC
Alexandria Central	Bolton Ave, Alexandria Bay 13607	482-9971		
Belleville-Henderson Central	8372 Co.Rt. 75, Belleville 13611	846-5826		
Faith Fellowship	131 Monroe Ave, Watertown 13601	782-4421		
General Brown Central				
Brownville-Glen Park	275 East Main St, Brownville 13615	779-2300		
Dexter	415 East Grove St, Dexter 13634	779-2300		
Immaculate Heart Central				
Primary	122 Winthrop St, Watertown 13601	788-7011		
Intermediate	733 South Massey St, Watertown	788-3935	XXXXXX	
Indian River Central				
Intermediate	32430 US Rte 11, Philadelphia 13673	642-0405	XXXXXX	
Antwerp	6 Academy St, Antwerp 13608	659-8386		
Calcium	25440 Indian River Dr, Calcium 13616	629-1100		
Evans Mills	8442 S. Main St, Evans Mills 13637	629-4331		
Philadelphia	3 Sand St, Philadelphia 13673	642-3432		
Theresa	125 Bridge St, Theresa 13691	628-4432		
LaFargeville Central	Main St, LaFargeville 13656	658-2241		
Lyme Central	11868 Academy St, Chaumont 13622	649-2602		
Sackets Harbor Central	215 S. Broad St, Sackets Harbor 13685	646-1029		
South Jefferson Central				
Mannsville-Manor	Mannsville 13661	465-4281		
Maynard P. Wilson	Maple Ave, Adams Center 13606	583-5418		
Thousand Islands Central				
Cape Vincent	410 S Esselstyne, Cape Vincent 13618	654-2142		
Guardino	600 High St, Clayton 13624	686-5594		
Watertown				
Knickerbocker	739 Knickerbocker Dr, Watertown 13601	785-3740		
North Elementary	171 E Hoard St, Watertown 13601	785-3750		
Ohio Street	1537 Ohio St, Watertown 13601	785-3755		
Sherman Street	836 Sherman St, Watertown 13601	785-3760		
Starbuck	430 E Hoard St, Watertown 13601	785-3765		
Harold T. Wiley	1351 Washington St, Watertown 13601	785-3780	XXXXXX	